

Sittingbourne Rugby Union Football Club

Founded 1976 RFU, KCRFC, KSRFUR
Gore Court Cricket Club, The Grove, Key Street, Sittingbourne, Kent ME10 1YT

YOUTH COMMITTEE MEETING Notes & Actions Tuesday 15 November 2016, 8.30pm

AGENDA

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|---|--------------------------------|----|--------------|
| 1 | Apologies for absence | 8 | Equipment |
| 2 | Actions from previous meeting | 9 | Fixtures |
| 3 | Matters Arising | 10 | Safeguarding |
| 4 | Financial Report | 11 | Kitchen |
| 5 | Reports from Senior Committees | 12 | Saracens |
| 6 | Schools | 13 | AOB |
| 7 | Social Events | | |

Present

Paul Prett (Vice-Chair), David Hall (Secretary), James Fassensfelt (Treasurer), George Catlin, Scott Ewan, Lucy Lovarini, Mark Gosling, Clive Johnson, Gary Miller, Ada Wilson

1. Apologies

Colin Budgen, Andy Butler (Chair), Paul Chell, Lucy Griffin, Spencer Reeves, Sean Talbot, Chris Tombs

2. Actions from Previous Meeting

DATE	ACTION	NOMINATED	ACTION	STATUS
12/4/16	Consider Club Policy on coaches being social members of GCCC	All	Senior Committee agreed to pay social membership for 2 coaches per team; James to ask for names of coaches done Rugby Ready	ongoing
12/4/16	Consider how to spend surplus funds	All	Andy to order coats for coaches; Mark to prepare list of equipment	ongoing
10/5/16	Look to run more courses at Club	Andy	Andy contacted Andy and Danny	ongoing
13/9/16	Need new venue for Christmas Party	Paul/Clive/Spencer	See below	CLOSED
11/10/16	Sean standing down as Saracens Ambassador	All	Colin suggested	ongoing
11/10/16	Ask Main Committee to purchase new post protectors	?	Purchased!	CLOSED

3. Matters Arising

- The Committee welcomed Lucy Lovarini as Co-Safeguarding Officer with Paul Chell. David to arrange DBS check and courses.
- Re spending funds, Andy ordering coats for coaches.
- Mark to draw up list of equipment including rucking shields, doughnuts, etc.

- Paul proposed to finish training early and then to have fun activities including mince pies, mulled wine etc. on lower pitches, keeping clear of Club House. Need to clear with GCCC and Hockey. Need 125 selection boxes.
- Colin Budgen suggested as new Saracens rep.
- Steve at Medway now holding Scrum Factory 5 December.
- James will get list of all coaches who have done Rugby Ready and are regularly coaching/helping to qualify for payment of Social Membership.

4. Financial Report

- Current balance £10,645 (previous month £6,997)
- Subs so far £9,952 (previous £5,153) (GCCC £3,242, Subs £6,710) out of expected take of £15,006.
- Clive requested revisiting possibility of Direct Debit payment.
- David to send last year's letter for non-payers to James.
- Ada asked for entry to U7/8 tournament at Saracens Saturday 10 December. Entry £99, £22 per adult.
- Clive noted donation of £500 from parent. Agreed £400 to reimburse for equipment already purchased and £100 to Club. Clive to give cheque to James.

5. Reports from Senior Committees

- Meeting with Quinns tomorrow. LK2 have sent plans for ground to RFU.
- Club Accreditation runs out 24 November. Roger to arrange meeting with Gareth Jackson (RFU). Suggested Nutley, Andy and David H also attend.
- Roger signed us up for RFU Kids First programme.
- Nutley to ask John Oylar to roll training area.
- Fred confirmed Paul handed in resignation for end of year. Other arrangements being made.
- Car park to be filled and levelled in next few days.
- Fred assured us they have all licence necessary for kitchen.
- VP Day Saturday 26 November. Paul to arrange Tag game 12-1pm.
- Coaches asked to sign book after using kitchen and make sure changing rooms swept out.
- Club dinner - Sat 6th May 2017
- Ladies night – Sat 18th Feb 2017.

6. Schools

- Paul coaching at Grove Park. Requested to be included in invites to summer Tag Festival.

7. Social Events

- Clive booked Bexon Lane for Mini Summer Camp 28-30 July 2017. Up to U120, max 90 places. Paul to compile details and costs and circulate asap.

8. Equipment

- Scrummaging machine delivered.
- Need more ice packs – Andy has in car.

9. Fixtures

- Scott asked about U16's playing down. Not allowed by RFU. David to send para 15 on this.
- 20 November Minis, U13 and U18 home.
- 27 November U15's v Anchorians away, rest training
- 4 December U17 v Tonbridge Judds home, rest training
- 11 December Minis away Thanet, U14 Dover away, U15 Dover home, U17 Ash away.
- Numbers for Kent festival to Paul

10. Safeguarding

- Lucy Loverini to share with Paul Chell. DBS for Paul received.

11. Kitchen

- 20 November : U8's
- 4 December: U17's

- 11 December U15's
- Paul and Gary will do stocktake of food and coordinate future purchases.
- Paul to buy new pans for kitchen.

12. Saracens

- Sean is standing down as Saracens Ambassador at end of season – need replacement

13. AOB

- Scott asked about availability of referees. Names suggested. David to circulate details of courses.
- Coaches reminded to sweep up changing rooms after use.
- Make sure no parking in front of ambulance access.

Next Meeting

Tuesday 13 December 2016 8.00 pm start at Club.

Actions for Next Meeting

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12/4/16	Consider Club Policy on coaches being social members of GCCC	All	Senior Committee agreed to pay social membership for 2 coaches per team; James to ask for names of coaches done Rugby Ready	ongoing
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10/5/16	Look to run more courses at Club	Andy	Andy contacted Andy and Danny	ongoing
11/10/16	Sean standing down as Saracens Ambassador	All	Colin suggested	ongoing
15/11/16	Tag game for VP Day 26 November 12-1pm.	Paul		ongoing
15/11/16	Compile details and costs for Summer Camp and circulate	Paul		ongoing
15/11/16	Kent Cup numbers to Paul	Mini Coaches		ongoing
15/11/16	Buy new pans for kitchen	Paul		ongoing